

October 5, 2026

**Subject: RFQ #27035-Q: Transportation Engineer of Record
Addendum #1**

Gentlemen/Ladies:

Below, please find responses to questions, clarification, or additional information for the above referenced RFQ. You will need to consider this information when preparing your Statement of Qualifications (SOQ).

1. Is there an anticipated number of projects and/or a budgeted amount of work expected to be let each fiscal year utilizing the Engineer of Record?

No. Regarding projected workload, the best we can offer is the five projects identified in Exhibit I of the RFQ. We anticipate awarding each of those projects in this fiscal year. Experience shows that additional needs typically arise over the course of a year, but there is not a list of potential projects to share.

2. Is there a maximum dollar amount or cap for work that may be awarded under an individual task order based on the County-provided scope of work?

No, there is not a cap or limit on the potential dollar value of a task order awarded under this contract.

3. Please confirm whether a resume is required for every individual shown on the organizational chart, or only for the personnel identified in the Response Requirements.

There is no requirement that resumes or similar types of information be provided for all individuals included on the organizational chart. Furthermore, resumes are not required for any member of the project team, although they may be an effective way to provide the information requested in the "Response Requirements". A table/matrix or other means could also be used to convey the information.

The RFQ is intentionally flexible on how much and in what format information is provided. We did this to make it (hopefully) easier for responders to use existing company information where possible, rather than having to recreate a document to meet formatting restrictions.

4. May the organizational chart be provided on an 11-by-17-inch page for readability?

Yes.

5. Must resumes be submitted for all service categories?

No, resumes are not required for each of the 11 service categories. Staff information, in the form of a resume or other means, is only required for the positions listed in Section 5 of Response Requirements – Project Team Members.

See the response to question 3 for related information.

6. Would a firm's work on, for example, a trails project or a project in another service category relevant to those listed in the RFQ in Fayette County preclude that firm from submitting on this opportunity?

No. A firm with an existing contract with Fayette County is eligible to respond to this RFQ, and the firms awarded a Transportation Engineer of Record (TEOR) contract will not be precluded from responding to future, project-specific solicitations let by Fayette County (e.g., a project with federal aid).

7. Is the limit for reference projects three (3) per service category, i.e. up to three projects for each of the eleven categories? Or three reference projects overall?

The limit is up to three reference projects per category (or up to 33 total). One project may be used for multiple categories.

8. May Subject Matter Experts (SMEs), Professional Engineer(s) (PE), Registered Land Surveyors (RLS), and/or other Key Team Members (KTMs) be subconsultants?

Yes.

9. Are SMEs and KTMs required to be PEs or RLSs?

No.

10. Must a PE or RLS be its own resume, or will someone listed as a PM, SME, etc. who also has a PE or RLS suffice?

The PE and RLS may serve multiple roles. Following the question's example, one person with a PE and/or RLS may also be identified as a Project Manager or SME.

11. May team members be listed across multiple team member categories, i.e. may the same person who is a PM in one category be listed as an SME in another category?

Yes.

12. Can Team Experience include subconsultant project examples? Or will prime consultant examples only count?

Team Experience may include subconsultant projects. Please make it clear, though, who the contract was with, if anyone other than the prime.

13. If a Construction Engineering and Inspection (CEI) task order requires design interpretation, shop drawing review, RFI responses, record drawing preparation, or modifications to the contract documents, would those services be provided by the original Engineer of Record (EOR) under a separate scope, rather than the TEOR consultant or a CEI subconsultant?

There is no absolute yes-or-no answer to this question, as responsibilities may vary depending on project-specific conditions. On many projects, Fayette County uses the design firm/engineer to also provide or manage CEI services. For projects on which the CEI consultant is different than the design firm/engineer, the above-noted examples can be discussed and clarified during task order development and negotiation. We recognize that certain responsibilities are best left with the design firm/engineer.

14. Will the County maintain a contractual relationship with the original EOR during construction for all projects requiring CEI services?

See the response to Question 13. This will be decided on a project-by-project basis. We recognize that certain responsibilities must often remain with the design firm/engineer, necessitating a continuation of the contractual relationship with the original design firm/engineer.

15. Would the forms titled Company Information, Contractor Affidavit under O.C.G.A. § 13-10-91 (b)(1), and Certification of Absence of Conflict of Interest be required for subconsultants as well as the prime consultant?

No. These forms are only required for the Prime contractor.

16. Would submittals printed on front/back pages be preferred? Or would single-sided pages be preferred? Either is acceptable. There is no preference. Please see the RFQ (General Terms and Conditions Section 3) for submittal requirements.

17. Would pages printed on 11"x17" paper be permitted, such as for the organizational chart?

Yes.

Received by (Name): _____ Company _____

Note: If this addendum is not returned to the Fayette County Purchasing Department or if it is returned not signed, responding individuals, companies or other organizations will still be responsible for the requirements of this addendum and the specifications or changes herein.

The opening date for this RFQ has not changed. **The opening time and date are 3:00 p.m., Thursday, October 15, 2026.** SOQs must be received by the Purchasing Department at the address above, Suite 204, at or before the opening date and time.

The deadline for inquiries has passed, so the Purchasing Department will not be able to accept any additional questions after this time.

If you have questions, please contact Sherry White, Senior Contract Administrator at (770) 305-5314 or email at swhite@fayettecountyga.gov.

Sincerely,



Ted L. Burgess
Chief Procurement Officer